

**PARADE COMMITTEE
MEETING AGENDA
FEBRUARY 15, 2018**

CALL TO ORDER AND ROLL CALL

Parade Committee Members: Bob Picuch, John Hintz, Steve Maslov, Tim Grieb, Cathy Byrne, Shilpa Ramprasad, Jeff Johnson, Dave Taylor

Village Staff: Joe Carey, Assistant Village Manager
Lisa Fischbach, Administrative Assistant

Park District: Jeff Fougerousse, Park District Director

TOPICS FOR DISCUSSION

1. Updates

- A. Tentative Budget – Pending Approval \$47,200 (\$3,500 increase)
- B. Parade Applications – Posted On website
- C. Use of Century Park for evening entertainment – Requested 2/12/2018
- D. Seniors Trolley - Reserved
- E. Golf Carts x 10 - Reserved
- F. Radios
- G. Porto Potties
- H. Use of District 73 schools to house bands – Requested 2/14/2018
- I. National Anthem - Torrey Skylar
- J. Volunteers

2. Entertainment

The following units have been used in the past. With the Committees concurrence we will move forward to secure the selected units

- A. Marching Units or other Entertainment Available
 - a. Rambler Band - Awaiting confirmation
 - b. Band of the Blackwatch (Sponsored by the Vernon Hills Park District) - Awaiting confirmation
 - c. Colts & Cadets Drum & Bugle Corp
 - d. West Suburban Shriners (Roaring 57's) and/or
 - e. Medinah Shriners (Mini Coolers)
 - f. McCrae Farms Horses - Awaiting Confirmation
 - g. Characters/Juggler/Stilts
 - h. VHHS Drum line
 - i. School Mascots: VHHS
 - j. Costumed Characters (Businesses)
 - k. South Shore Drill Team (Park District)
 - l. Bag Pipe Band
 - m. Cyr Wheel
 - n. Suggestions

B. Evening Events

- a. Band sponsored by the Park District
- b. Fireworks by Melrose Pyrotechnics
- c. Boy Scouts – water/glow sticks

3. Recruiting Volunteers

- A. Broadcast & posted on website
- B. Talk to neighbors and friends

Memorandum

To: John Kalmar, Village Manager

From: Joe Carey, Assistant Village Manager
Lisa Fischbach, Administrative Assistant

Date: July 26, 2017

Re: 4th of July 2017 After Action Report

Parade Overview

1. Parade Set Up:

- Need more trash cans in staging areas
- 3 porto potties in staging, 2 in park and 1 at end of parade was good.
- Have greeters farther down Phillip to prevent back up on Route 60/Deerpath. There was no back up this year.
- Get parking lot approval ahead of time
- Discuss with Park District the use of their vehicles to block roadways/free up police vehicles
- Develop participant parking plan (near end of route)
- Police to move farther north on Aspen to prevent southbound traffic from library

2. Parade Line up

- Expanding the practice areas in parking lot for bands worked great
- Make sure busses pull up on Deerpath and do not go down Phillips
- Park District behind Trustees
- Elected officials – Reserve spots in the event they RSVP late
- Discuss water usage with Architterra

3. Parade Coordination

- Public Works
 - Positive comments on “fly” banners for zones
 - See attached report
- Police Department
 - Close down Deerpath at 8:45 AM
 - Need more blockades along route, cones moveable
 - No beach balls – hazardous
 - Extra volunteers helped tremendously
 - Certain zones out of order
 - Make sure Police, PW, and Fire District Parade receive radios
 - Receive quote from PW on feather flags
 - Develop inclement weather plan
 - See attached report
 - Schedule meeting for January to touch base on 2018 parade

4. Entertainment Suggestions

- South Shore Drill Team very slow, created gap due to performance
- Sam and the Giant Wheel went over great, (Unavailable for 2018)
- Fireworks late

5. **Parade Miscellaneous**

- Advertising Seniors Organization membership on banners
- Positive comments about marching units
- National Anthem went well.
- Contact the schools and Park District in advance to encourage participation.
- Two floats for Trustees next year

6. **Evening Events**

- Maybe recommend a new group
- Thank you to the Park District for sponsoring the band and evening events

7. **Fireworks**

- Put electric sign on Lakeview with Fireworks start time
- Do not block off businesses on Center Drive. PW blocked off private entrances

8. **Police Department**

- Need to block off end streets with barricade to prevent cars from entering parade route
- Need to block off Library traffic going SB
- Need to hold off on removing barricade so soon after last entry passes. Traffic entering route to soon.
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SUMMARY: The Vernon Hills Fourth of July Celebration was a success. A special note of thanks to all the committee members and volunteers who made this event possible and to the community of Vernon Hills for making it happen!!



**VILLAGE OF VERNON HILLS
Fourth of July Parade
Budget Estimates**

PRINTING	Address	City	State	Zip	Contact	Phone	Services	Total
								\$ -
								\$ -
							CURRENT TOTALS	\$ 1,000.00
							2018/2019 BALANCE	\$ 1,000.00
SUPPLIES							Services	Total
Waste Management	PO Box 349	Antioch	IL	60002	Tom Hackett	(800) 964-8988	8 Portable Toilets (1HC)	\$ 650.00
Harris Golf Cars	6919 51st Street	Kenosha	WI	53144	John Wardon	(262) 653-0431	Golf Carts	\$ 782.00
Special Events Communications	PO Box 18356	Chicago	IL	60618		(312) 617-5588	Radios	\$ 400.00
Miscellaneous					Sam's Club		Water	\$ 100.00
Chicago Trolley Co.	615 West 41st St	Chicago	IL	60609	John	(773) 890-4761	Trolley for Seniors	\$ 737.50
Trustees Float								
							CURRENT TOTALS	\$ 2,669.50
							2018/2019 BALANCE	\$ 4,700.00
								\$ 2,030.50
PARADE ENTERTAINMENT							Services	Total
West Suburban Shriners	5301 Oak Dale Dr	Oak Lawn	IL	60453	Miles Barlow	708-422-2213	Small Cars	\$ 400.00
Rambler Band	7135 22nd Ave	Kenosha	WI	53143	Lucas Dickinson	(262) 818-2995	Marching Unit	\$ 2,000.00
McCrae Farms	32159 N Bacon Rd	Grayslake	IL	60030	Jill McCrae	(847) 546-5164	Horses	\$ 1,000.00
Colts Drum and Bugle							Marching Unit	\$ 2,000.00
Cadets Drum & Bugle							Marching Unit	\$ 1,600.00
Bagpipes Band	thastreetpiper@gmail.com				Steve LaRue	773-890-4074	Marching Unit	\$ 1,200.00
Lake County Shriners	1003 Talbot Drive	lake Bluff	IL	60044	Clifford Chiovatero		Coolers	\$ 400.00
Juggler							Entertainer	\$ 300.00
Cyr wheel							Entertainer	\$ 600.00
							CURRENT TOTALS	\$ 9,500.00
							2018/2019 BALANCE	\$ 11,500.00
								\$ 2,000.00
FIREWORKS							Services	Total
Melrose Pyrotechnics, Inc.	PO Box 302	Kingsbury	IN	46345	Wynn Cramer	800-771-7976	Fireworks Display	\$ 30,000.00
							CURRENT TOTALS	\$ 30,000.00
							2018/2019 BALANCE	\$ 30,000.00
								\$ -
PARK DISTRICT							Services	Total
Big Fun Band					Jeff Fougereousse		Evening Entertainment	\$ 5,000.00
Blackwatch	3608 88th Stree	Kenosha	WI	53142	Kathy Rippleu	(262) 359-2229	Marching Unit	\$ 2,500.00
South Shore Drill Team					Kripiley@kUSD.edu			\$ 3,000.00
							CURRENT TOTALS	\$ 10,500.00
GRAND TOTALS								
							VILLAGE TOTALS	\$ 42,169.50
							2018/2019 BUDGET BALANCE	\$ 47,200.00
								\$ 5,030.50