

**MINUTES OF THE SPECIAL MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS  
HELD MAY 29, 2018**

- I. President Byrne called the meeting to order at 6:07 p.m.
- II. Roll call indicated the following Board Members present: President Byrne, Trustees Oppenheim, Marquardt, Takaoka, Hebda, Schultz and Koch. A quorum was established.

Also present were: Village Manager Fleischhauer, Assistant Village Manager Carey, Attorney Hunt and Recording Secretary DeAnda

- III. The Pledge of Allegiance was given.
- IV. Citizens Wishing to Address the Board.
- V. New Business/Communications

**A. Consideration of Interim Finance Director Position**

Attorney Hunt noted the draft ordinance and contract, which have been agreed upon in form and substance by Lauterbach & Amen (L&A) and Village staff, subject to approval by the Village Board. Ron Amen, representing Lauterbach & Amen, appeared before the Board and gave a brief background of the accounting firm. Village Manager Fleischhauer stated with the departure of former Finance Director Nikki Larson there needs to be arrangements made for the position. He explained Lauterbach & Amen would provide accounting and financial oversight services to the Village on a temporary basis to fill the vacant role of Finance Director and Village Treasurer, along with an assessment of Village financial policies and practices. As part of providing accounting and financial services, L&A would employ former Finance Director Larry Nakrin to be at the Village Hall one or two days a week.

Motion by Trustee Schultz, second by Trustee Marquardt, to approve Ordinance 2018-105 – An Ordinance Approving a Contract Between Lauterbach & Amen, LLP and the Village of Vernon Hills for Accounting and Financial Oversight Services.

Roll call vote:

AYES: 6 – Koch, Takaoka, Hebda, Schultz, Marquardt, Oppenheim

NAYS: 0 - None

ABSENT AND NOT VOTING: 0 - None

Motion carried.

**B. Hiring Practice of Corporation Council**

There was a brief discussion regarding the hiring practice for the corporation counsel. The Board determined to go through an RFP process. Attorney Hunt was directed to draft an RFP.

VI. Recess/Adjournment

Motion by Trustee Oppenheim, second by Trustee Marquardt, to adjourn the Special Board Meeting.

Roll call vote:

AYES: 6 – Koch, Takaoka, Hebda, Schultz, Marquardt, Oppenheim

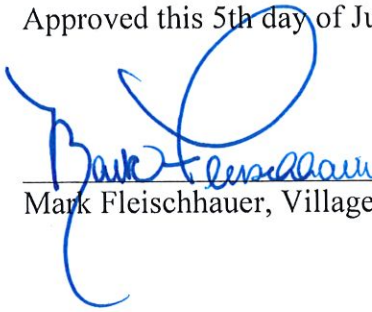
NAYS: 0 - None

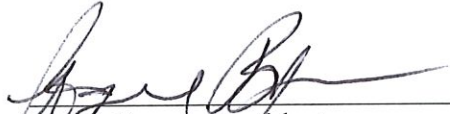
ABSENT AND NOT VOTING: 0 - None

Motion carried.

The Special Village Board meeting was adjourned at 6:20 PM.

Approved this 5th day of June 2018

  
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Mark Fleischhauer, Village Manager

  
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Roger Byrne, President