

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS
HELD JUNE 5, 2018**

- I. President Byrne called the meeting to order at 7:17 p.m.
- II. Roll call indicated the following Board Members present: President Byrne, Trustees Marquardt, Hebda, Koch, Schultz, Takaoka and Oppenheim. A quorum was established.

Also present were: Village Manager Fleischhauer, Assistant Village Manager Carey, Commander Williams, Public Works Director Brown, Building Commissioner Atkinson, Assistant to the Finance Director Bourdeau, Nathan Gaskill, Lauterbach & Amen, Attorney Hunt and Recording Secretary DeAnda

- III. The Pledge of Allegiance was given.
- IV. Citizens Wishing to Address the Board.

V. Officials Reports

- A. Village President
- B. Village Manager
- C. Assistant Village Manager
 1. **Meeting Room Policy**

AMV Carey stated the Committee of the Whole previously discussed a room usage policy for the recently constructed meeting rooms. Based on Village Board direction, staff has created the draft policy.

One particular item discussed at the previous Committee of the Whole was the question of how access to the meeting rooms during non-business hours would work.

Staff has concerns over requiring sworn personnel to lock/unlock doors. En lieu of this, staff received a quote for installing a magnetic lock at the front entrance. The magnetic lock could be programmed to unlock/lock for recurring meetings. An access code may also be provided for non-recurring meetings. The cost for installing a magnetic lock is \$7,875. It was determined that the Board Room doors did not require a magnetic lock and could simply be key locked.

It should be noted that a fee is assessed for Friday and Saturday meetings that includes reimbursement for custodial services.

- D. Finance Director/Treasurer
- E. Chief of Police
- F. Public Works Director/Village Engineer
- G. Building Commissioner

VI. Omnibus Vote Agenda

President Byrne called for a motion to approve the Omnibus Vote Agenda Items A-P. Motion by Trustee Hebda, second by Trustee Koch, granting approval of the Omnibus Vote Agenda Items A-P.

Trustee Oppenheim asked to pull Item E. Amended motion by Trustee Hebda, second by Trustee Koch, granting approval of items A-D and F-P.

Roll call vote:

AYES: 6 – Hebda, Schultz, Marquardt, Koch, Oppenheim, Takaoka

NAYS: 0 - None

ABSENT AND NOT VOTING: 0 - None

Motion carried.

A. DEPARTMENT REPORTS

- 1. FINANCE & TREASURER'S REPORT – APRIL 2018 (detail at end of packet)**
- 2. VERNON HILLS GOLF COURSE REPORT – APRIL 2018 (detail at end of packet)**

B. APPROVAL OF VOUCHER LIST OF BILLS DATED JUNE 5, 2018 IN THE AMOUNT OF \$2,894,997.41 (detail at end of packet)

C. APPROVAL AND PASSAGE OF ORDINANCE NO. 2018-099 - AN ORDINANCE AUTHORIZING APPROVAL OF EXPENDITURES TO TYLER TECHNOLOGIES FOR THE PURCHASE OF NEW WORLD PUBLIC SAFETY ANNUAL MAINTENANCE AGREEMENT IN AN AMOUNT NOT TO EXCEED \$156,600

D. APPROVAL AND PASSAGE OF ORDINANCE 2018-100 - AN ORDINANCE APPROVING AN AMENDED MUTUAL AID AGREEMENT FOR THE NORTHERN ILLINOIS POLICE ALARM SYSTEM VILLAGE OF VERNON HILLS

F. APPROVAL AND PASSAGE OF ORDINANCE NO. 2018-101 - AN ORDINANCE AUTHORIZING THE DISBURSEMENT OF CERTAIN PAYMENTS IN AMOUNTS LESS THAN \$25,000 WITHOUT PRIOR BOARD APPROVAL

G. APPROVAL AND PASSAGE OF RESOLUTION NO. 2018-028 - A RESOLUTION AUTHORIZING SIGNATORIES FOR THE VILLAGE OF VERNON HILLS BANK ACCOUNTS

H. APPROVAL AND PASSAGE OF RESOLUTION NO. 2018-029 - A RESOLUTION APPOINTING THE ASSISTANT TO THE FINANCE DIRECTOR TO SERVE AS THE PLAN ADMINISTRATOR FOR THE VILLAGE'S GREAT WEST RETIREMENT SERVICES DEFERRED COMPENSATION PLAN

- I. APPROVAL AND PASSAGE OF RESOLUTION NO. 2018-030 - A RESOLUTION APPOINTING THE ASSISTANT TO THE FINANCE DIRECTOR TO SERVE AS THE PLAN ADMINISTRATOR FOR THE VILLAGE'S ICMA RETIREMENT CORPORATION DEFERRED COMPENSATION PLAN**
- J. APPROVAL AND PASSAGE OF RESOLUTION NO. 2018-031 - A RESOLUTION APPOINTING THE ASSISTANT TO THE FINANCE DIRECTOR TO SERVE AS THE AUTHORIZED AGENT FOR THE VILLAGE'S ILLINOIS MUNICIPAL RETIREMENT FUND PLAN**
- K. APPROVAL AND PASSAGE OF RESOLUTION NO. 2018-032 - A RESOLUTION APPOINTING THE ASSISTANT TO THE FINANCE DIRECTOR TO SERVE AS THE PLAN ADMINISTRATOR FOR THE VILLAGE'S ILLINOIS PUBLIC PENSION FUND ASSOCIATION DEFERRED COMPENSATION PLAN**
- L. APPROVAL AND PASSAGE OF RESOLUTION NO. 2018-033 - A RESOLUTION AUTHORIZING PNC BANK AS AN AUTHORIZED DEPOSITORY OF VILLAGE FUNDS AND AUTHORIZING SIGNATURES FOR THE VILLAGE OF VERNON HILLS**
- M. APPROVAL AND PASSAGE OF RESOLUTION 2018-034 - A RESOLUTION GRANTING APPROVAL TO OPERATE AN OUTDOOR SPECIAL EVENT FOR ERNIES TOWING LOCATED AT 909 SOUTH MILWAUKEE AVENUE**
- N. APPROVAL AND PASSAGE OF ORDINANCE NO. 2018-102 - AN ORDINANCE AMENDING THE VILLAGE OF VERNON HILLS CODE OF ORDINANCES CHAPTER 3, SECTIONS 3-12, LIQUOR LICENSE CLASSIFICATION AND SECTION 25, SECTION 25-3, FEES**
- O. APPROVAL AND PASSAGE OF ORDINANCE NO. 2018-103 AN ORDINANCE AMENDING THE VILLAGE OF VERNON HILLS CODE OF ORDINANCES CHAPTER 3, SECTIONS 3-12, LIQUOR LICENSE CLASSIFICATION "J"**
- P. APPROVAL AND PASSAGE OF ORDINANCE NO. 2018 - 104 - AN ORDINANCE AMENDING THE VERNON HILLS CODE OF ORDINANCES, APPENDIX C ZONING, ARTICLES 3 AND 4, PROVIDING REGULATIONS FOR SHORT TERM RENTAL OF RESIDENTIAL DWELLINGS**

SPECIAL VOTE

- E. APPROVAL AND PASSAGE OF RESOLUTION NO. 2018-027 - A RESOLUTION APPROVING THE PURCHASING POLICY FOR THE VILLAGE OF VERNON HILLS, ILLINOIS**

Motion by Trustee Hebda, second by Trustee Koch, to approve RESOLUTION NO. 2018-027 - A RESOLUTION APPROVING THE PURCHASING POLICY FOR THE VILLAGE OF VERNON HILLS, ILLINOIS

Motion by Trustee Hebda, second by Trustee Koch, to approve RESOLUTION NO. 2018-027 - A RESOLUTION APPROVING THE PURCHASING POLICY FOR THE VILLAGE OF VERNON HILLS, ILLINOIS

Trustee Oppenheim noted Section V Purchasing Policies, fourth bullet point read: *“Acceptance of gifts at any time from a vendor, other than minor advertising novelties and food, shall be restricted in accordance with the Village’s Ethics Policy.”* He asked what the Village’s Ethics Policy actually said about minor gifts of food and if there was a maximum dollar amount. He stated it was an issue in the medical world whether any type of trinkets should be accepted, especially food. His medical office does not accept any amount of food.

Motion by Trustee Hebda, second by Trustee Koch, to table RESOLUTION NO. 2018-027 - A RESOLUTION APPROVING THE PURCHASING POLICY FOR THE VILLAGE OF VERNON HILLS, ILLINOIS pending further review.

Roll call vote:

AYES: 7 – Hebda, Schultz, Marquardt, Koch, Oppenheim, Takaoka, Byrne

NAYS: 0 - None

ABSENT AND NOT VOTING: 0 - None

Motion carried.

VII. Unfinished/Additional Business

A. APPROVAL OF VILLAGE BOARD MEETING MINUTES OF MAY 15, 2018

Motion by Trustee Marquardt, second by Trustee Koch, to approve the Village Board meeting minutes of May 15, 2018.

Roll call vote:

AYES: 6 – Hebda, Schultz, Marquardt, Koch, Oppenheim, Takaoka

NAYS: 0 - None

ABSENT AND NOT VOTING: 0 - None

Motion carried.

B. APPROVAL OF SPECIAL VILLAGE BOARD MEETING MINUTES OF MAY 29, 2018

Motion by Trustee Oppenheim, second by Trustee Marquardt, to approve the Special Village Board meeting minutes of May 29, 2018.

Roll call vote:

AYES: 6 – Hebda, Schultz, Marquardt, Koch, Oppenheim, Takaoka

NAYS: 0 - None

ABSENT AND NOT VOTING: 0 - None

Motion carried.

VIII. New Business/Communications

A. OTHER ITEMS

Trustee Schultz thanked the American Legion Post for their Memorial Day celebrations.

Trustee Takaoka stated Tobacco 21 passed the Illinois House. Attorney Hunt stated he was revising the current smoking ordinance to include vaping and other uses.

President Byrne stated he attended the VHHS Girls Softball Elite 8 tournament and invited the team to the June 19 Board meeting for recognition.

IX. Recess/Adjournment

Motion by Trustee Oppenheim, second by Trustee Marquardt, to adjourn the Board Meeting.

Roll call vote:

AYES: 6 – Hebda, Schultz, Marquardt, Koch, Oppenheim, Takaoka

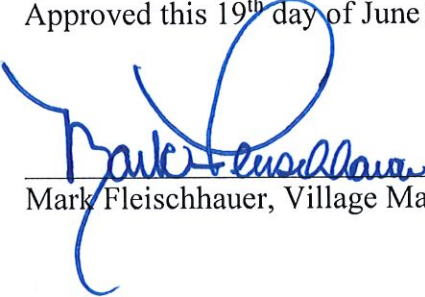
NAYS: 0 - None

ABSENT AND NOT VOTING: 0 - None

Motion carried.

The Village Board meeting was adjourned at 7:39pm.

Approved this 19th day of June 2018



Mark Fleischhauer, Village Manager



Roger Byrne, Village President