

RESOLUTION 2011-029

**A RESOLUTION AWARDING THE ARBORTHEATER LANDSCAPE MAINTENANCE BID TO LANDSCAPE CONCEPTS MANAGEMENT, INC. FOR YEARS 2011-2013, AND ALLOWING A PURCHASE ORDER TO BE ISSUED IN AN AMOUNT OF \$45,806**

WHEREAS, the Village of Vernon Hills Public Works Department budgeted \$47,700 in the 2011/2012 proposed budget under account 0102081-520600 for the landscape maintenance of the Arbortheater; and

WHEREAS, a total of eight (8) bids were received on March 7, 2011 for the 2011 landscape, fountain/well, and irrigation maintenance of the Arbortheater; and

WHEREAS, Landscape Concepts Management, Inc. submitted the lowest bid of \$31,136 for the landscaping and \$4,670 for the maintenance of fountain/well/irrigation systems; and

WHEREAS, Landscape Concepts Management, Inc. submitted no cost adjustment for the 2012 contract period and a 2% adjustment for the 2013 contract; and

WHEREAS, the Vernon Hills Public Works Department is familiar with Landscape Concepts' abilities, and feel they are qualified to complete the work.

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS;

THAT Landscape Concepts Management, Inc. is awarded the bid in the amount of \$35,806 for years 2011-2013 with no cost adjustment for the 2012 contract period and a 2% adjustment for the 2013 contract; and

THAT the Village Manager is authorized to execute a three year contract with Landscape Concepts Management, Inc. for the Arbortheater landscape and fountain/well/irrigation maintenance; and

THAT the Finance Director is authorized to issue a purchase order to Landscape Concepts Management, Inc. in the amount of \$45,806 which includes a contingency of \$10,000 for unanticipated expenses and repairs for Fiscal Year 2011-12, and a new purchase order for Fiscal Years 2012-13 and 2013-14 reflecting the cost adjustments; and

THAT the Village Manager is authorized to make payments.

IN TESTIMONY WHEREOF,

I have hereunto set my hand and seal the 15<sup>th</sup> day of March 2011.

Adopted by roll call vote as follows:

AYES: 5 – Schultz, Schwartz, Koch, Hebda, Marquardt

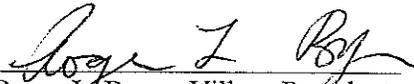
NAYS: 0 - None

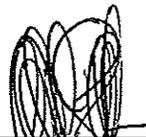
ABSENT AND NOT VOTING: 1 - Williams

PASSED: 3/15/2011

APPROVED: 3/15/2011

ATTEST: 3/16/2011

  
Roger L. Byrne, Village President

  
Michael Atkinson, Village Clerk





Corporate Office  
 31745 N Alleghany Road  
 Grayslake, IL 60030  
 847.223.3800  
 847.223.0169 fax  
 www.LandscapeConcepts.com

February 15, 2011

Mr. Tom Brettman  
 Vernon Hills Public Works  
 490 Greenleaf Drive  
 Vernon Hills, IL 60061

**Site:** Village of Vernon Hills – Athletic Complex  
**Subject:** Well System & Irrigation System Management ~ 2011

Please review the attached specification sheets and contact me with any questions. If acceptable, please sign and return one copy to our office. Irrigation related site reports would be submitted as services/inspections are performed.

**Well System – 2011**

	Qty.	Unit Price	Total Price
1. System Start-up and Inspection	1	\$ 100.00	\$ 100.00
2. System Winterization	1	\$ 100.00	\$ 100.00

**Irrigation Management Program**

1. Pre-Season Start -up and Inspection	1	\$1,150.00	\$1,150.00
2. Mid-Season Walk Through Inspection	2	\$ 200.00	\$ 400.00
3. Mid-Season Running Inspection	1	\$ 865.00	\$ 865.00
4. Winterizing	1	\$1,025.00	\$1,025.00

**2011 CONTRACT PRICE** **\$3,680.00**

**Service Technician Rate per Hour:** \$61.00 per hour  
**Laborer Rate per Hour (if needed):** \$39.00 per hour

Note: Please relay any Village watering restrictions to our office. Schedule will be set up to comply with your Village watering restrictions when in force.

\*Prices are valid for 6 months from date of submittal

February 15, 2011

**Payment Schedule**

Invoices shall be submitted by LCM identifying each service performed and any additional authorized expenses upon completion, and terms shall be net fifteen (15) days. Balances unpaid after thirty (30) days from date of invoice are subject to a late payment charge of 1.5% per month. Customer shall pay LCM's reasonable attorneys fees, expenses and costs incurred in collection of any outstanding invoices or enforcing any of the provisions of this Agreement, regardless of whether a legal action is initiated. Jurisdiction for any issue litigated under this contract shall be in Lake County, Illinois.

\_\_\_\_\_  
(initials)

If acceptable, please initial **the payment schedule**; sign below and return one copy to our office. Upon receipt, we will schedule this project.

We look forward to managing your irrigation needs. If there are any questions, please do not hesitate to contact me at 847-223-3800. Thank you.

Sincerely,

LANDSCAPE CONCEPTS MANAGEMENT, INC.

*Dave Heinrich*

Dave Heinrich, CLP, CA  
Account Manager



*[Handwritten Signature]*  
Accepted By

Michael S. Allison  
Village Manager

3/16/11  
Date

Cc: Ellsworth Musselman, CIC

DH/tmi



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## Irrigation Maintenance Program Scope of Services

### Pre-Season

#### Pre Season Start-Up

1. Inspect system controller for proper operation.
2. Test Windings in pump motor (where applicable).
3. Open necessary system valves.
4. Check system for leaks.
5. Replace non-rechargeable batteries.
6. Align irrigation heads.
7. Inspect all visible system parts. Replace any missing parts such as spray heads or valve box covers. All repairs and part replacements will be made on a time and material basis.
8. Operate entire system through an abbreviated cycle.
9. Inspection report will be provided to managing agent specifying what services were performed and other pertinent information.
10. Prepare base schedule for entire system.

### Seasonal Inspections

#### Mid Season Inspection

1. Check programming clock settings in controllers.
2. Adjust and align all irrigation heads for proper and consistent watering.
3. Inspect turf for areas not being evenly covered by irrigation system.
4. Evaluate past repairs.
5. Perform any minor repairs as needed. Minor repairs will be charged based upon time and material costs. Large repairs will be brought to managing agent's attention in proposal form. Items \$300.00 or more will require approval prior to commencement of project.

Note: We recommend at least one (1) complete running inspection at mid-season.

Landscape Concepts Management, Inc. can also perform complete inspections on a monthly, bi-monthly, weekly, bi-weekly basis or any combination of the above.

## End of Season

### Winterization

1. Close all required valves.
2. Blow out all lines with compressed air.
3. Turn off controller.
4. Remove battery from controller assembly.
5. Inspect all visible system parts. Forced air to clear out system should reveal any main line openings or cracks. To protect the system, these repairs will be made as part of closing down the system. These repairs will be made on a time and material basis.
6. Inspection report will be provided to managing agent specifying what services were performed and other pertinent information.