

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS
HELD JANUARY 5, 2016**

- I. President Byrne called the meeting to order at 7:14p.m.
- II. Roll call indicated the following Board Members present: President Byrne, Trustees Grieb, Hebda, Koch, and Marquardt. Trustees Schultz and Williams were absent. A quorum was established.

Also present were: Village Manager Kalmar, Assistant Village Manager Carey, Assistant Finance Director Larson, Chief Fleischhauer, Public Works Director Brown, Building Commissioner Atkinson, Attorney Kenny, and Recording Secretary DeAnda

- III. The Pledge of Allegiance was given.
IV. Citizens Wishing to Address the Board

Aaron Lawlor, Lake County Board Chairman, thanked the Board for their continued support of Illinois Route 53/120.

V. Officials Reports

A. Village President

1. **Hawthorn Mall - Private Streetlight on Ring Road near Sears**

BC Atkinson stated this light is located near the intersection of Ring Road and Milwaukee Avenue and is privately owned and maintained by Sears. The light is on a timer and is turned off when the parking lot lights go off in the Sears parking lot. Several residents over the years have asked if this light could remain on for a longer period of time to provide better visibility at the intersection. Most of these residents live off Museum Boulevard in the Saddlebrook, Bay Tree, Pinehurst or AMLI developments. Building Commissioner Atkinson contacted the maintenance staff at the Mall and Sears about this light. As of 5:30pm tonight, the light was on. He will continue to monitor the light.

2. **Village Hall - Need for Additional Handicap Parking Spaces**

With an active senior center membership, a number of seniors have asked if additional handicap parking spaces can be created closer to the entrance to Village Hall. Some options to providing additional spaces include striping stalls in the driveway in front of the main entrance, converting some of the building inspector parking stalls, etc. Public Works Director Brown will develop a plan with possible options to provide additional handicap parking spaces.

B. Village Manager

C. Assistant Village Manager

1. **Update on TIF for Melody Farm (Regency Centers)**

a. **Boundary Map and Eligibility Report**

AVM Carey stated following the Village Board's adoption of the MOU with Regency, KMA began work on a report regarding the TIF eligibility of the northeast corner of Milwaukee Avenue and Townline Road. A draft report has been prepared and is under review by staff. The findings indicate that the property is TIF eligible. The TIF Boundary Map was shown which included the northeast corner and existing rights of way that will be improved as part of the TIF. He will keep the Board updated.

D. Finance Director/Treasurer

E. Chief of Police

F. Public Works Director/Village Engineer

1. **2016 Road Rehabilitation Project**

Public Works Director Brown stated Resolution 2016-004, under tonight's Omnibus Vote Agenda, authorizes the use of Motor Fuel Tax (MFT) Funds for the Maintenance of our local roads. The Resolution does not obligate the Village to spend the funds, but provides for the use of MFT funds to the limit established by this Resolution. Staff recommends that the level of expenditures be set at \$800,000.

He stated they anticipated bidding the work in February 2016. This was consistent with past practice allowing our projects to be bid early to take advantage of a positive bidding environment.

The proposed resurfacing project includes all of the public roads within the New Century Town (NCT) Manor Homes Subdivision and limited work on North and South Woodbine Circle streets. Many of the NCT Manor Home streets were publicly dedicated as part of the Street Dedication process. He stated, although staff made no commitments to their HOA Board, they did advise them that the public streets were being considered for the 2016 program. Staff met with their Board and property manager to better understand their private improvements and maintenance needs and interface issues.

2. Snow Removal Update

Public Works Director Brown provided an update on the snow removal activities related to this winter's two snow storms. Trustee Hebda asked that school route sidewalks be cleared.

G. Building Commissioner

VI. Omnibus Vote Agenda

President Byrne called for a motion to approve the Omnibus Vote Agenda Items A-K.

Motion by Trustee Hebda, second by Trustee Marquardt, granting approval of the Omnibus Vote Agenda Items A-K.

Roll call vote:

AYES: 4 – Hebda, Koch, Marquardt, Grieb

NAYS: 0 - None

ABSENT AND NOT VOTING: 2 – Williams, Schultz

Motion carried.

A. DEPARTMENT REPORTS:

1. POLICE DEPARTMENT REPORT – NOVEMBER 2015

B. APPROVAL OF VOUCHER LIST OF BILLS DATED JANUARY 5, 2016 IN THE AMOUNT OF \$482,352.12

C. APPROVAL OF KEMPER VOUCHER LIST OF BILLS DATED JANUARY 5, 2016 IN THE AMOUNT OF \$5,276.80

D. APPROVAL OF VILLAGE BOARD MINUTES OF DECMEBER 8, 2015

E. REDUCTION OF THE PERFORMANCE, MAINTENANCE AND PAYMENT BOND #1102409 FOR THE SPRINGS OF VERNON HILLS

F. APPROVAL AND PASSAGE OF RESOLUTION 2016-001 - A RESOLUTION AUTHORIZING APPROVAL OF A PRODUCTION CONTRACT WITH STEWART INDEPENDENT PRODUCTION LLC FOR 2016 SUMMER CELEBRATION

G. APPROVAL AND PASSAGE OF RESOLUTION 2016-004 – RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE

H. APPROVAL AND PASSAGE OF RESOLUTION 2016-005 - A RESOLUTION AUTHORIZING THE APPROVAL OF AN AGREEMENT WITH WIDE OPEN WEST ILLINOIS, LLC. TO PERMIT THE INSTALLATION OF THEIR UTILITY WITHIN THE VILLAGE RIGHT OF WAY

I. APPROVAL AND PASSAGE OF RESOLUTION 2016-006 - A RESOLUTION AUTHORIZING VILLAGE MANAGER JOHN KALMAR AND FINANCE DIRECTOR NICOLE LARSON AS SIGNATORIES FOR A CERTIFICATE OF DEPOSIT ISSUED BY U. S. BANK

J. APPROVAL AND PASSAGE OF RESOLUTION 2016-007 - A RESOLUTION AUTHORIZING VILLAGE MANAGER JOHN KALMAR AND FINANCE DIRECTOR NICOLE LARSON AS SIGNATORIES FOR A CERTIFICATE OF DEPOSIT ISSUED BY BANK OF AMERICA

K. APPROVAL AND PASSAGE OF ORDINANCE NO. 2016-001 - AN ORDINANCE GRANTING APPROVAL OF A DEVELOPMENT IDENTIFICATION SIGN FOR PROPERTY COMMONLY KNOWN AS PLYMOUTH FARMS SUBDIVISION LOCATED AT THE INTERSECTION OF BUTTERFIELD ROAD AND PLYMOUTH FARMS ROAD, IN THE VILLAGE OF VERNON HILLS, LAKE COUNTY

VII. Unfinished/Additional Business

VIII. New Business/Communications

A. OTHER ITEMS

IX. Recess/Adjournment

Motion by Trustee Koch, second by Trustee Hebda, the Board meeting was adjourned. There will be an Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of an employee pursuant to Section 2-c-1 of the Open Meetings Act.

Roll call vote:

AYES: 4 – Hebda, Koch, Marquardt, Grieb

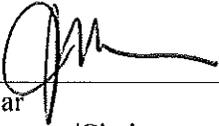
NAYS: 0 - None

ABSENT AND NOT VOTING: 2 – Schultz, Williams

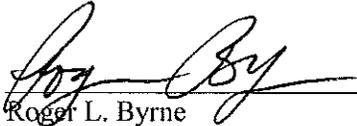
Motion carried.

The Village Board meeting was adjourned at 7:50pm.

Approved this 19th day of January 2016



John Kalmar
Village Manager/Clerk



Roger L. Byrne
President

ld