

**MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS  
HELD SEPTEMBER 6, 2016**

- I. President Byrne called the meeting to order at 7:03 p.m.
- II. Roll call indicated the following Board Members present: President Byrne, Trustees Schultz, Marquardt, Koch, Hebda and Grieb. Trustee Williams was absent. A quorum was established.

Also present were: Village Manager Kalmar, Assistant Village Manager Carey, Chief Fleischhauer, Building Commissioner Atkinson, Public Works Director Brown, Finance Director Larson, Village Attorney Patrick Brankin and Recording Secretary Fischbach

- III. The Pledge of Allegiance was given.
- IV. Citizens Wishing to Address the Board.
- V. Officials Reports

- A. Village President

- i. President Byrne noted that the next Village Board meeting is scheduled for Monday, September 19.

- B. Village Manager

- i. No Report

- C. Assistant Village Manager

AVM Carey indicated that several Board members have expressed an interest in providing support for the victims of the recent flooding in Louisiana. The sudden torrential rains and subsequent flooding impacted more than 100,000 homes and has devastated the areas in and around the Baton Rouge region. The American Red Cross and other non-profits such as the Baton Rouge Foundation have responded by introducing fundraising efforts specifically for this natural disaster.

Now in its 10<sup>th</sup> year, Oktoberfest has provided donations to local charities who participated in the event. In response to this disaster and in recognition of the upcoming Oktoberfest on September 24, staff proposes to create a campaign to solicit donations prior to and at the event for flood relief. This would include online and direct communication with residents advising them of the program and encouraging them to consider a donation.

Staff recommends that the Village work with the Red Cross or Baton Rouge Foundation to create an online "GoFundMe" type page that would be the primary point for collecting donations. To entice residents and businesses to contribute, the Village could also agree to match any donation on a \$1 to \$1 basis up to a specific amount. Our donation would be similar to the social service grants we provide annually to not-for-profit groups.

Motion by Trustee Hebda, second by Trustee Koch, the Village Board directed staff to move forward with a fundraiser and for the money to be sent to the Baton Rouge Foundation. The Village will match the donations up to \$5,000.

Roll call vote:

AYES: 5 – Marquardt, Koch, Grieb, Hebda, Schultz

NAYS: 0 - None

ABSENT AND NOT VOTING: 1 - Williams

Motion carried.

D. Finance Director/Treasurer.

- i. No Report

E. Chief of Police.

1. Chief Fleischhauer briefed the Board on the Law Enforcement Exhibition – September 10 (10AM to 9PM) & 11 (11AM to 6PM) – Hawthorn Mall

F. Public Works Director/Village Engineer

- i. No Report

G. Building Commissioner

- i. No Report

VI. Omnibus Vote Agenda

President Byrne called for a motion to approve the Omnibus Vote Agenda Items A-I. Motion by Trustee Schultz, second by Trustee Koch, granting approval of the Omnibus Vote Agenda Items A-I.

Roll call vote:

AYES: 5 - Koch, Grieb, Hebda, Schulz, Marquardt

NAYS: 0 - None

ABSENT AND NOT VOTING: 1 - Williams

Motion carried.

A. Department Reports:

- a. Finance & Treasurer's Report – June 2016
- b. Vernon Hills Golf Course Report – June 2016
- c. Police Department Report – July 2016
- d. Community Development Report – July 2016

B. Approval of voucher list of bills dated September 6, 2016 in the amount of \$133,363.69

C. Ratification of the administrative voucher list of bills dated September 6, 2016 in the amount of \$813,188.80

D. Ratification of the administrative voucher list of bills for the Vernon Hills Golf Course dated September 6, 2016 in the amount of \$15,001.17

E. Approval and passage of Resolution 2016-122 authorizing approval of insurance coverage with the Lloyds Of London not to exceed \$23,751 for the 2016-17 coverage year

- F. Approval and passage of Resolution 2016-123 authorizing the Village to transfer \$23,000 from communications center professional services to communications center telecommunications equipment and authorizing the purchase of surplus communications center dispatch consoles from Chicago Communications in an amount not to exceed \$23,000
  - G. Approval and passage of Resolution 2016-126 authorizing an agreement with Corporate Wellness Partners to provide pre-employment and ongoing medical services for employees in an amount not to exceed \$11,200
  - H. Approval and passage of Resolution 2016-127 amending resolution 2016-037 consolidating payments With Schroeder Asphalt Services for the 2016 pavement patching program, VHAC batting cages and the Village Hall pavement patching in the amount of \$94,904
  - I. Approval and passage of Ordinance 2016-031 declaring certain village property to be surplus and providing for the sale by public or internet auction
- VII. Unfinished/Additional Business
- A. Approval of Village Board minutes of August 9, 2016. Motion by Trustee Marquardt, second by Trustee Hebda, the Village Board minutes of August 9, 2016 were approved.  
 Roll call vote:  
 AYES: 4 - Koch, Grieb, Hebda, Marquardt  
 NAYS: 0 - None  
 ABSENT AND NOT VOTING: 1 – Williams  
 ABSTAIN: 1 - Schultz  
 Motion carried.
  - B. Approval and passage of Ordinance 2016-030 amending Ordinance 2003-40 and Ordinance 2007-24 granting approval to amend the final site plan for property commonly known as Hawthorn Elementary South on 600 Aspen Drive, in The Village of Vernon Hills, Lake County. Motion by Trustee Hebda, second by Trustee Marquardt, the Village Board approved Ordinance 2016-030 amending Ordinance 2003-40 and Ordinance 2007-24 granting approval to amend the final site plan for property commonly known as Hawthorn Elementary South on 600 Aspen Drive, in the Village of Vernon Hills, Lake County  
 Roll call vote:  
 AYES: 5 - Grieb, Hebda, Schulz, Marquardt, Byrne  
 NAYS: 0 - None  
 ABSENT AND NOT VOTING: 1 - Williams  
 ABSTAIN: 1 - Koch  
 Motion carried.
  - C. Public Works Director Brown indicated that at the January 5, 2016 meeting, the Village Board asked that additional parking be provided to serve the Senior Community that participates in activities at the Village Hall. Pursuant to this meeting, staff presented different options at the March 1, 2016 Committee of the Whole meeting. Staff was directed to implement the option that included "Senior Only Parking" along the circular drive. This direction also included to revisit

this topic after its installation. Ancillary to the discussion was the inclusion of a handrail and \$25,000 was budgeted for this handrail.

The Senior Only parking space option was implemented. A handicap ramp was also installed between the planter boxes to facilitate movements more conducive to our seniors and reducing their length of travel. "Senior Parking Only" signage was added and temporary pavement markings installed.

Staff has monitored the improvements and the new parking spaces have been well received by the Senior Community. The parking spaces are being used on a daily basis. At times, only a few spaces are used but at peak periods the demand exceeds the available parking capacity. It is staff's opinion and finding that additional handicap spaces are needed. Based on this need, staff has prepared the attached plan titled, "Village Hall Sidewalk & Handrail" for Village Board consideration and approval. This plan includes two (2) additional handicap spaces that are currently used for inspector parking and a 5-foot sidewalk extension connecting the existing and proposed handicap spaces to the circular drive. It also includes the stainless steel handrail which is shown on the plan.

The FY16-17 budget includes \$40,000 for the "Senior Parking Upgrade." The estimated cost for the proposed sidewalk improvements is \$5,400. Staff would install the striping and signage with existing material supplies. If acceptable to the Board, we will work with a fabricator to obtain a price quote for the handrail including installation.

Motion by Trustee Koch, second by Trustee Hebda, the Village Board authorized the installation of two additional handicap parking spaces and the installation of a handrail at the front entrance to the Village Hall.

Roll call vote:

AYES: 5 - Koch, Grieb, Hebda, Schulz, Marquardt

NAYS: 0 - None

ABSENT AND NOT VOTING: 1 - Williams

Motion carried.

VIII. New Business/Communications

IX. Recess/Adjournment

Motion by Trustee Hebda, second by Trustee Schultz, to adjourn the Board meeting.

Roll call vote:

AYES: 5 - Koch, Grieb, Hebda, Schulz, Marquardt

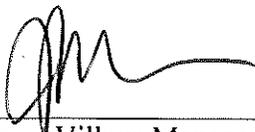
NAYS: 0 - None

ABSENT AND NOT VOTING: 1 - Williams

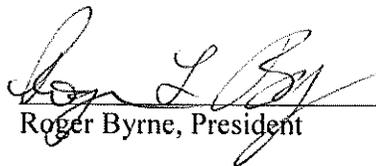
Motion carried.

The Village Board meeting was adjourned at 7:20 pm.

Approved this 19<sup>th</sup> day of September, 2016



John M. Kalmar, Village Manager/Clerk



Roger Byrne, President