

**MINUTES
COMMITTEE OF THE WHOLE MEETING
VILLAGE OF VERNON HILLS
NOVEMBER 15, 2016**

President Byrne called the meeting to order at 7:30 pm.

IN ATTENDANCE: President Byrne, Trustees Grieb, Schultz, Koch and Marquardt. Trustee Williams and Hebda were absent. A quorum was established.

Also present were: Village Manager Kalmar, Assistant Village Manager Carey, Chief Fleischhauer, Finance Director Larson, Assistant to the Finance Director Bourdeau, Building Commissioner Atkinson, Public Works Director Brown, Attorneys Brankin and Kenny, and Recording Secretary Fischbach.

1. APPROVAL OF SPECIAL COMMITTEE OF THE WHOLE MEETING MINUTES OF NOVEMBER 1, 2016

Motion by Trustee Marquardt, second by Trustee Koch, to approve the Special Committee of the Whole Minutes for the November 1, 2016 meeting.

Roll call vote:

AYES: 4 – Grieb, Koch, Marquardt, Schultz

NAYS: 0 - None

ABSENT AND NOT VOTING: 2 – Williams, Hebda

Motion carried.

2. APPROVAL OF SPECIAL COMMITTEE OF THE WHOLE MEETING MINUTES OF NOVEMBER 3, 2016

Motion by Trustee Schultz, second by Trustee Marquardt, to approve the Special Committee of the Whole Minutes for the November 3, 2016 meeting.

Roll call vote:

AYES: 4 - Koch, Grieb, Schultz, Marquardt

NAYS: 0 - None

ABSENT AND NOT VOTING: 2 – Williams, Hebda

Motion carried.

3. PULTE HOMES & LOYOLA UNIVERSITY – THE RESIDENCES AT CUNEO MANSION AND GARDENS - CONSIDERATION OF REPORT AND RECOMMENDATIONS FROM THE PLANNING & ZONING COMMISSION REGARDING VARIOUS ITEMS INCLUDING THE REZONING, SITE PLAN, PLAT OF SUBDIVISION, AND SPECIAL USE FOR A PUD FOR PROPERTY LOCATED AT THE CUNEO MANSION & GARDENS

(TABLED UNTIL THE DECEMBER 13, 2016 COMMITTEE OF THE WHOLE)

4. REVIEW AND CONSIDERATION OF A CONTRACT WITH WAGNER ARCHITECTURAL PRODUCTS AND MECHANICAL & INDUSTRIAL STEEL SERVICES FOR A NEW HANDRAIL AT THE VILLAGE HALL

Building Commissioner Atkinson indicated that in response to feedback from residents using the Senior Center, the Village Board reviewed several alternatives that would increase the number of handicapped accessible parking spaces at the Village Hall. After review and discussion, it was determined that converting existing inspector parking is the best option. The spaces would be re-striped per State requirements and a sidewalk would be installed leading from the new accessible spaces to the main entrance. As part of this discussion, the Board also requested that a handrail be installed to assist seniors walking from the cars to the Village Hall. The handrail would be installed on one side of the sidewalk leading from the accessible parking spaces to the main entrance canopy.

The design of the handrail would include a continuous round graspable top rail that is custom made to match the radius of the sidewalk. Posts would be spaced at approximate 10' intervals. Horizontal steel cables would be located under the top rail. All material, including the top rail, posts and cables would be stainless steel.

Over the past several months, staff has been working with Wagner Architectural Products to finalize material requirements. Additionally, staff has been working with Mechanical & Industrial Steel Services to determine labor cost to assemble and install the handrail. The material cost is \$14,716 and the labor cost is \$20,390, for a grand total of \$35,106 to fabricate, assemble and install the handrail. This would be within the FY 2016-17 CIP budgeted amount of \$40,000.

Staff requests waiver of bidding requirements and approval of a contract with Wagner Architectural Products for material costs not to exceed \$14,716 and with Mechanical & Industrial Steel Services for labor costs not to exceed \$20,390. The bid waiver is requested because of the specialized nature of the work and because there are a limited number of contractors that are qualified to perform the work.

Motion by Trustee Schultz, second by Trustee Marquardt, directing staff to prepare a Resolution authorizing the Village to enter into a contract with Wagner Architectural Products in the amount not to exceed \$14,716 and Mechanical & Industrial Steel Services in the amount not to exceed \$20,390.

Roll call vote:

AYES: 4 - Koch, Grieb, Schultz, Marquardt

NAYS: 0 - None

ABSENT AND NOT VOTING: 2 – Williams, Hebda

Motion carried.

5. ADJOURNMENT OF THE COMMITTEE OF THE WHOLE

Motion by Trustee Schultz, second by Trustee Marquardt, to adjourn the Committee of the Whole.

Roll call vote:

AYES: 4 - Koch, Grieb, Schultz, Marquardt

NAYS: 0 - None

ABSENT AND NOT VOTING: 2 – Williams, Hebda

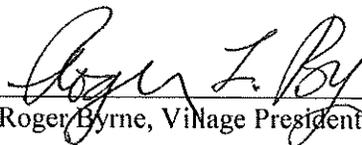
Motion carried.

Meeting adjourned 7:45 p.m.

Approved this 13th day of December 2016



John M. Kalmar, Village Manager/
Village Clerk



Roger Byrne, Village President

JMK/LLF